



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
216 SOUTH 4TH STREET
FOREST CITY, IA 50436
PHONE: 641-585-4763 FAX: 641-585-1788

Winnebago County Board of Health Meeting Minutes
June 17, 2022
Public Health Office
8:00 a.m.

Dr. Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Susan Smith, Sonja Rank, Sandy Mireles and Dr. Ostercamp. Absent none. Also present was Julie Sorenson, Allison Rice, Carla Miller, Mindi Watters from NICAIO, Rhonda Schriever, Tobacco Program Coordinator, and Erin Barkema, State Consultant

There were no addition to the agenda.

There were no corrections to the April 15, 2022 minutes, motion by Rank, second by Smith, all ayes motion carried.

Community Presentation: Carla Miller and Mindi Watters present to the board the annual report from North Iowa Community Action Organization programs, I-Smile, WIC, and 1st Five Healthy Program. Rhonda Schriever, Tobacco Coordinator presented to the board her annual report. Erin Barkema discussed with the board the new merge between the Iowa Department of Public Health and Department of Human Services and how that will affect the new state grant guidelines. Board reviewed all programs and noted.

Governance:

Julie Sorenson, Administrator/Financial Manager, presented the end of April fiscal report.

Public Health-Nursing &EH

Revenue Department – \$33,918.97 (62.34%) Nurses & Sanitarian

Expenses Department -\$80,743.11 (31.19%) Nurses

Expenses Department-\$3,390.67 (28.86%) Sanitarian

Fund Balance: \$48,318.83 (includes 1st quarter of 62,500)

Practice fiscal oversight: End of May

Public Health-Nursing &EH

Revenue Department – \$100,970.28 (71.97%) Nurses & Sanitarian

Expenses Department -\$56,107.17 (74.39%) Nurses

Expenses Department-\$2,288.84 (76.47%) Sanitarian

Fund Balance: \$90,893.10 (includes 1st & 2nd quarters of 125,000)

Julie will be putting in the request to the Board of Supervisors for the 3rd and 4th quarter monies for a total of \$250,000.

Administration: Julie informed the board all billing is up to date, board noted.

New Board of Health Member: Board of Supervisors appointed Jaci Miller as new Board of Health Member.

IDPH Compliance review: Erin presented to the BOH the last compliance review and it was approved by IDPH, board noted. With the new guidelines this will be the last compliance review.

Communication/IT: Julie informed the board that EMR training is in progress and going well. The agency has three more weeks of weekly calls.

Workforce: April: Admission-6; Discharges-12; April visits: SN-255; HCA-324; May: Admission-9, Discharges-2; May visits: SN-272; HCA-402

Cost Report/sliding scale fee: tabled.

HCA Aide position/Hiring PT/PRN HCA Aide: A motion was made by Rank to hire Sidney Lindeman, as part-time/prn hca aide at 15.00 an hour, second by Mireles, all ayes and motion carried. Sidney will help fill in on an add needed basis and on weekends.

Community Assessment & Planning: Discussion on the upcoming meetings: MCO calls monthly with IHCA, monthly BT meeting with region 2, and Early Childhood. Julie attended a BT exercise in Hancock County on June 16.

Evaluation: Allison reported on Deyta-April-67 evaluations- no negative comments: May-43 no negative comments, BOH noted.

Prevent Epidemics and the Spread of Disease:

COVID19: Allison and Julie discussed with the board the situation with the COVID 19 virus. Agency still doing Covid clinics by appointments on Thursdays. Vaccine numbers are low.

Food Inspection Report: April had three reports and May had four reports, board noted.

Protect against Environmental Hazards:

Ron Kvale's sanitarian report was review, no questions or concerns, board noted.

Prevent Injuries: We still have Radon Kits available for \$9.00, must call the office before picking them up due to limiting people in the front lobby due to Covid.

Promote Health Behaviors

Clinic held at the agency: Thursday will be Covid Clinic by appointment for 1-4 in the afternoon. We have put on hold all foot clinics at Mills Harbor and Forest Plaza due to Covid 19. We are doing immunizations and foot clinics in the office with appointments. We also do foot clinics in their homes. First Steps Winnebago County staff Beth and Melissa are back doing in person home visits with their families with some video chats at the family request.

Other Business:

Motion by Mireles to adjourn the meeting at 9:15 am second by Rank, motion carried.

Next Board Meeting: No meeting in July and the August meeting will be held on Friday, August 26, 2022 at 8 am.